

NEIGRIHMS

North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences, Shillong
(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)
Director's Block, GPO Post Bag No.92, Mawdiangdiang, Shillong 793 018, Meghalaya

Store & Procurement:
Tele Fax: (0364) 2538032

Email: storeneigrihms@gmail.com
Website: neigrihms.gov.in

F. No: NEIGR/S&P/S-06/2021-2022/Pt

Dated: 15/04/2023

To,
M/s Rgs Enterprise
Police Bazar
Shillong-793001
Email: rgsentp@yahoo.com
Ph. No: 03642224923

Sub: Provisional letter of Intent /Award -Rate Contract for Drugs/ Medicine for the Institute .


Ref: Our Open Tender No: NEIGR/S&P/OT/E-04/22-23 dated 29.11.2022 and your offer in response to our tender.

Sir,

1. With reference to your bid and in accordance with the terms, conditions of the tender document and this letter of intent, the Institute is pleased to offer a rate contract for Drugs /Medicine /Crystalloids w.e.f. 15th April 2023, for the items and cost listed at Annexure "A".
1. The tendered rates and the validity of bids shall be for a period of two years from the date of Award, extendable up to 6 months, or till the finalization of next tender, whichever is later. It may be made clear that the said contract period may be extended on the option of the Director, NEIGRIHMS, if situation warrants till the finalization of the next tender, subject to satisfactory performance; However, the Institute reserves the right to terminate the contract with one month notice.
2. The Accepting officer reserves the right to subject the sample (if applicable) to a second inspection by the nominated authority of the Director and may reject them if not found conforming to the specification, even if the same had been accepted by the normal inspection authority.
3. On insistence, the vendor/contractor, the supplier should be in a position to submit quality assurance certificate from the competent authority. Stores will be accepted subject verification and inspection by the competent authority / inspecting agency at NEIGRIHMS, Shillong.
4. The terms and conditions of the tender and the agreement executed will be binding on the vendor. This offer is being issued in accordance with the terms & conditions of NEIGRIHMS / Government of India and in the manner specified herein shall operate to create a specific contract between the vendors (with whom the contract referred to) on one part and NEIGRIHMS, Shillong, on the other part.
5. The stores supplied will be as per the desired specification, as per WHO / ISO /GMP/ISI /CE/ BIS standards, as applicable to each category.
6. *** In the event of failure on the part of the vendor to provide adequate service /delay in supply, then, necessary action will be taken by the management of NEIGRIHMS. If there is any complaint against the vendor, the vendor shall be afforded an opportunity to furnish explanation within 7 (seven) days. If the explanation is not satisfactory, the appropriate authority reserve the right to terminate /discontinue the contract and take suitable action deemed fit in the interest of the Institute.
7. Transit insurance shall be borne by the vendor / supplier/contractor, inclusive of handling within the Institute's premises, till the completion of final inspection and acceptance.
8. The agency shall undertake to sign the contract agreement within 15 (fifteen) days from the date of issue of the letter of acceptance/Intent, failing which Earnest money deposit may be forfeited. However, successful bidder shall execute an agreement on non – judicial stamp paper of value of Rs. 100/- (stamp duty to be paid by the bidder).


Director
NEIGRIHMS, Shillong


UDC Store Accounting
Central Store NEIGRIHMS


Pharmacist
NEIGRIHMS,
Shillong.



9. Provision of samples for inspection/second inspection, shall be provided by the supplier/vendor/contractor within the cost indicated. In case of decrease in rate, supplies should be in accordance with the decreased rates. Vendors are required to certify that rates have not reduced during the period of supply.
10. In case of decrease in rate, supplies should be in accordance with the decreased rates. Vendors are required to certify that rates have not reduced during the period of supply.
11. No work will be allotted to Non-tribal bidder, contractors, Suppliers, stockist, bonded warehouse, private carriage contractors, cooperative societies etc except under a valid trading license issued by the Khasi Hills Autonomous District Council, Shillong.
12. Not more than 1/6th of the shelf life should have expired when supplies are received at NEIGRIHMS, Shillong. Bills /invoices for future supplies, if any, during the agreement period should indicate supply order number, date and name of the department of this Institute and other correspondence relating to the supply order.
13. Within twenty one (21) days from date of the issue of Notification of Award by the purchaser, the supplier shall furnish performance security, in form of Bank guarantee /Fixed Deposit or extended call deposit pledge in favour of Financial Adviser, NEIGRIHMS, to the purchaser for an amount of **Rs 25,000.00 (Twenty Five thousand only)**, valid up to sixty days after the date of completion of all contractual obligations by the supplier or option shall be open to extend the validity of bid security.
14. The stores should be supplied to the Institute based on the functional requirements of the user department and in compliance to the desired specifications, quality and quantity
15. The responsive vendor has to provide the details vendor/supplier address, contact no of the authorized representative to be contacted along with awarded stores with cost, warranty, service to be provided etc to the respective deptt/institute.
16. The Invoice will be submitted in quadruplicate to store along with the challan/e-remittance copy duly countersigned by the user department for processing of the Bills of the vendor
17. In case of Stores with life:
 - a. Stock should be supplied to this Institute from the latest batch and such stock should have a minimum life period of two years, depending upon the normal potency prescribed thereof.
 - b. In the event of such stores not being utilized within their life period, the bidder shall replace the unutilized unexpended stocks by fresh stock without any extra cost.
18. Settlement of disputes – If there is any dispute or differences, the same may be referred to Director, NEIGRIHMS. Director, NEIGRIHMS or his authorized representative shall be the final authority in all disputes and decision taken by the authority will be binding on all concerned. The vendor hereby indemnify that they have no objection to settle the dispute, if any, by the Director, NEIGRIHMS or his authorized representative, being the employee of the Institute.
19. It is hereby agreed that all Terms & Conditions are as per Tender Enquiry No: **NEIGR/S&P/OT/E-04/22-23 dated 29.11.2022** forms part of this agreement.

Contract Agreement to be signed/initialled within 15 days

Yours faithfully,

[Signature]
Store & Procurement Officer,
NEIGRIHMS, Shillong

Copy forwarded for Information and necessary action please:

1. MS.
2. DMS(Medical)
3. Assistant Professor(Hospital Administration).
4. Accounts Officer.
5. Chief Nursing Officer.
6. In Charge medicine store.
7. Relevant file.

① MS / MES / 26 received the
② of the Ref - No of the Bureau received
③ DASH / DASH / 20 - received

[Signature]

[Signature]
UDC Store Accounting
Central Store NEIGRIHMS
Pharmacist
NEIGRIHMS,
Shillong.

[Signature]

Itemwise Comparative Statement

Tender Title: Processing of Drugs / Medicines, for internal consumption by the Institute, for a period of two years, extendable upto 6 months, or till the finalization of the next tender, whichever is later

Tender ID: 2022_NES_726264_1

Sl.No	Description of Work / Item(s)	Item Code	Units	Bidder Name	Rate Without Tax	Tax/Duties (INR)	Rate With Tax	Bid Rank
13	Budesonide Respirator solution for use in nebulizer 0.5 mg/ml	item20	Nos	R.G.S.Enterprise	2.60	.31	2.91	L1
19	Cap Aprepitant 125mg	item29	Nos	R.G.S.Enterprise	312.00	37.44	349.44	L1
129	Inj Acyclovir 500mg	item204	Nos	R.G.S.Enterprise	49.40	5.93	55.33	L1
136	Inj Amikacin 500mg	item214	Nos	R.G.S.Enterprise	22.36	2.68	25.04	L1
153	Inj Artesunate 60mg	item232	Nos	R.G.S.Enterprise	23.40	2.81	26.21	L1
158	Inj Azithromycin 500mg	item237	Nos	R.G.S.Enterprise	62.40	7.49	69.89	L1
187	Inj Ceftazidime 1gm	item274	Nos	R.G.S.Enterprise	45.50	5.46	50.96	L1
202	Inj Clonidine 100mcg/ml 10ml	item292	Nos	R.G.S.Enterprise	26.00	3.12	29.12	L1
232	Inj Docetaxel 20mg	item335	Nos	R.G.S.Enterprise	174.00	20.88	194.88	L1
254	Inj Fosfomycin 4gm	item363	Nos	R.G.S.Enterprise	585.00	70.20	655.20	L1
265	Inj Heparin 1000 IU/ml in 5mL	item376	Nos	R.G.S.Enterprise	48.00	5.76	53.76	L1
296	Inj Ketorolac 30mg/ml	item418	Nos	R.G.S.Enterprise	1.11	.13	1.24	L1
317	Inj Meropenem 500mg	item445	Nos	R.G.S.Enterprise	101.40	12.17	113.57	L1
324	Inj Methylprednisolone 500mg/mL	item453	Nos	R.G.S.Enterprise	136.50	16.38	152.88	L1
337	Inj N-acetylcysteine 200mg/mL 2mL	item468	Nos	R.G.S.Enterprise	13.65	1.64	15.29	L1
363	Inj Phytomenadione 1mg/ml	item507	Nos	R.G.S.Enterprise	7.15	.86	8.01	L1
415	Inj Tranexamic acid 100 mg/ml in 5mL	item587	Nos	R.G.S.Enterprise	13.00	.65	13.65	L1
424	Inj Vasopressin 20 IU x 1 mL x 1ml	item598	Nos	R.G.S.Enterprise	41.60	4.99	46.59	L1
503	Syr Amoxicillin 200mg + Clavulanic acid 28.5mg /5ml	item716	Nos	R.G.S.Enterprise	23.14	2.78	25.92	L1
553	Tab 6-Mercaptopurine 50mg	item818	Nos	R.G.S.Enterprise	6.75	.81	7.56	L1
569	Tab Amitriptyline 10mg	item841	Nos	R.G.S.Enterprise	0.00	0.00	0.00	L1
570	Tab Amitriptyline 25mg	item842	Nos	R.G.S.Enterprise	0.00	0.00	0.00	L1
578	Tab Artemether (80mg) + Lumefantrine (480mg)	item852	Nos	R.G.S.Enterprise	3.87	.46	4.33	L1
609	Tab Cefuroxime 500mg	item897	Nos	R.G.S.Enterprise	7.80	.94	8.74	L1
621	Tab Ciprofloxacin 500 mg	item911	Nos	R.G.S.Enterprise	1.95	.23	2.18	L1
622	Tab Clarithromycin 250mg	item912	Nos	R.G.S.Enterprise	9.43	1.13	10.56	L1
626	Tab Clomiphene 100mg	item916	Nos	R.G.S.Enterprise	2.02	.24	2.26	L1
681	Tab Flunarizine 10mg	item1009	Nos	R.G.S.Enterprise	0.00	0.00	0.00	L1
716	Tab Ketolorac 10 mg DT	item1062	Nos	R.G.S.Enterprise	0.00	0.00	0.00	L1
730	Tab Levetiracetam 500 mg	item1080	Nos	R.G.S.Enterprise	0.00	0.00	0.00	L1
747	Tab Medroxyprogesterone acetate 10mg	item1119	Nos	R.G.S.Enterprise	2.02	.24	2.26	L1
779	Tab Moxifloxacin 400 mg	item1162	Nos	R.G.S.Enterprise	6.44	.77	7.21	L1
870	Tab Zolpidem 5mg	item1299	Nos	R.G.S.Enterprise	.88	.11	.99	L1

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